



Employee Reference Letter

30th June 2024

To: Whom It May Concern:

RE: Ebony Brice

Ebony has worked with me as a production assistant across both Sherpa, the previously production company I ran as Executive Producer and in my current role as Founder and EP @ Poppet.

Initially as an intern, Ebony proved herself to be immediately suited to production by her calm, quick thinking approach and openness to problem solving.

Ebony developed from our intern to our favourite PA, bringing her with us to the new office on a part time basis, for both shoot support and office admin assistance. Her love of all aspects of production is obvious in her approach to any request, from the more creative exciting tasks right through to the updating of spreadsheets and invoice reconciliations. Her attention to detail and charismatic manner makes her great both in the office and on set.

Ebony is a delight and a great asset to any production team. I would whole heartily recommend her for any production role.

I am happy to be contacted at any time to discuss her further if required.

Thanks,

Nat Taylor